24/04/23 AN

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Reg. No	. :	 	 	 
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# Sixth Semester B.Com. Degree Examination, April 2023 First Degree Programme Under CBCSS

## **Elective Course**

CO 1661.5/CC 1641/CC 1644 : COMPUTERISED ACCOUNTING

[CO 1661.5 (2014 Admission Onwards)/CC 1641 (2014-2017 Admission)/

CC 1644 (2018 Admission Onwards)]

(Common for Commerce/Commerce with Computer Applications)

Time: 3 Hours Max. Marks: 80

#### SECTION - A

Answer all questions in one or two sentences each. Each question carries 1 mark.

- How a company can be created?
- 2. Which is the function key to access the configuration settings in Tally?
- 3. How to get display of a single cost centre in Tally?
- 4. How to create a cost category in Tally?
- How to Delete Ledgers in Tally?
- 6. How we can see all the entries passed in Tally?
- 7. What are 'Exception reports' in Tally?
- 8. How Payroll Register is obtained using Tally?

- 9. What is a Payslip?
- 10. What TAN?

 $(10 \times 1 = 10 \text{ Marks})$ 

### SECTION - B

Answer any eight questions in not exceeding one paragraph. Each question carried 2 marks.

- 11. Which are the elements in bottom pane in The 'Gateway of Tally' screen?
- 12. Which are the ways of loading a company into Tally?
- 13. What do you understand by the option 'Shut a Company' in Tally?
- 14. How to 'Alter a Company' in Tally?
- 15. Which are the particulars to be given to create a cost centre in Tally?
- 16. Which are the predefined ledgers in Tally?
- 17. How to create a Payment Entry with Narration for each Entry, in Tally?
- 18. How to alter or delete Ledger Head?
- 19. How to create voucher type in Tally?
- 20. How to prepare a purchase order using Tally?
- 21. What are displayed under the Payroll Reports menu?
- 22. How to create a Payroll voucher manually, in Tally?

 $(8 \times 2 = 16 \text{ Marks})$ 

#### SECTION - C

Answer any **six** questions. Each question carries **4** marks.

- 23. Which are the function keys that can be used in 'Gateway of Tally' Screen?
- 24. Which are the menu options in the 'Company Info', in Tally?

- 25. How ledgers are created in Tally?
- 26. What are elements needed for Creating purchase invoice, for purchase of taxable goods in Tally?
- 27. How to create a Credit Note for Sales Returns, in Tally?
- 28. Explain Creation of Stock Items in Tally?
- 29. How the different features related with 'godown' in Tally can be used?
- 30. Give a List of ledger heads, with corresponding group heads, available in Tally.
- 31. What is a debit note? How it is used in Tally?

 $(6 \times 4 = 24 \text{ Marks})$ 

#### SECTION - D

Answer any two questions. Each question carried 15 marks.

- 32. What are the features available in Tally, in connection with inventory items?
- 33. State the purpose of different types of journals in Tally.
- 34. Explain the different reports from Tally.
- 35. Explain the tools for financial analysis available in Tally.

 $(2 \times 15 = 30 \text{ Marks})$